

## **PFA CONVENTION COMMITTEE RESPONSIBILITIES**

**CREDENTIALS:** This Committee will greet Delegates, providing the Delegate with the needed information. This Committee reports to the Convention the number of attendees at the opening of each session. Those in attendance will be reported as Delegates, Nest Officers, District Officers, National Officers and Legion of Honor. The number of guests in attendance will also be reported.

**GRIEVANCE:** This Committee will accept grievances presented in writing from the Delegates. The Grievance will be presented to the entire Convention Body for discussion and resolution.

**FINANCE:** (also referred to as Compensation and or Budget):  
Members of this Committee shall:

1. Review existing compensation structure (refer to previous Convention minutes)
2. Suggest compensation for the District Officers for the upcoming two years (or four, depending on your District)
3. Suggest compensation for District Directors
4. Suggest mileage transportation for Officers, events and meetings (if any)
5. Suggest Plenary Meeting attendance remuneration and guidelines
6. Present report to the Convention Body for their decision. This report should be written and signed and presented to the Convention Secretary.

**NOMINATIONS:** This Committee will present a list of nominees to the Convention for all District Officers-President, Female Vice-President, Male Vice-President (The District has the option of electing one or both Vice-Presidents), Recording Secretary, Treasurer, Instructor and/or Instructress. The District shall also elect a Golf Commissioner (there may be two, one female and one male) and the Bowling Commissioners (again, there may be two, one female and one male). The Commissioners will serve as both District and National Commissioners.

Each Nest shall nominate a Director to represent their Nest on the District Board.

**(This Committee should be assigned prior to the Convention so that a slate of Officers will be available to present at the Convention.)**

**BALLOT:** This Committee shall distribute and collect ballots when the need arises. They will also tabulate the votes and announce the majority winner.

**TECHNICAL:** This Committee reviews the physical education programs of the District with suggestions for ways to encourage more youth involvement. All Instructors, Instructresses and individuals interested in the promotion of Falcon ideals and the youth of the District shall serve on this Committee.

**RESOLUTIONS:** This Committee will accept resolutions from the Delegates and present them to the Convention to encourage fraternalism and highlight current world events.

### **Standing Committees:**

**Legion of Honor:** All Members who have received their Legion of Honor will meet and discuss issues within the Legion of Honor. A report shall be given to the Convention body.

**Falconettes:** All the women at the Convention will meet, the duties of the Falconette Commission are to encourage growth in Membership, to give special care to the youth Membership and to carry out any and all recommendations of the District Convention. A report should be given to the Convention body.

**Audit:** Committee should review the books of the District prior to the Convention. A report should be given following the Treasurers' report.